



Summary of Material Modifications

Over-the-Counter (OTC) Medications And Menstrual Care Products Are Now Eligible for Pre-Tax Reimbursement

Over-the-Counter (OTC) medications (such as Tylenol and Flonase) and menstrual care products (such as tampons and pads) are now eligible for reimbursement from our Cafeteria (Section 125 plan) thanks to the CARES Act stimulus bill recently passed by Congress and signed by the President.

If you have a Health Flexible Spending Account, you will be able to purchase these items using your Flex Debit Card. But it may be several months before merchants will have updated their Inventory Control Systems to recognize these items as eligible expenses. So your card may work to purchase these items at some merchants who have moved quickly to update their systems but may not be accepted for these items at merchants who have not yet completed their system updates.

Remember to keep your store receipt if your Flex Debit Card does not work. You will need to submit it to Advantage Administrators to have your purchase verified.

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If you purchase these items from a merchant who has not yet updated their inventory control system, just pay for these items with your personal funds (such as your personal credit card) and then submit a claim to Advantage Administrators along with a copy of your store receipt showing the date of purchase, the name of the store, the name of the item purchased and the cost. Claims (including a copy of the store receipt) can be submitted:

- through the Advantage Administrators mobile app
- on-line (Advantageadmin.com) by clicking on the Log In at the top right of the home page and then clicking on MyFlex under the Employee Logins section.
- by fax at 319-352-2610 or 319-352-4018
- by mail at Advantage Administrators, PO Box 118, Waverly, IA 50677-0118
- by using the claims drop box outside Advantage Administrator's Waverly office (100 2nd Street SW).

The money will be deposited directly into your bank account. If you have not set up direct deposit you can do so through the on-line portal (sign in by following the directions provided above for submitted claims on-line) or by completing and submitting a Direct Deposit form. Paper copies of the Flex Claim form and Direct Deposit form can also be downloaded from the "Forms" section of the Advantage Administrators web site.

If you purchased any of these items after January 1, 2020 you can be reimbursed for those purchases (if you have kept your receipts) by submitting a claim for reimbursement and attaching the receipt. If you have previously submitted a claim for OTC medications purchased in 2020 and the claim was denied, you will need to resubmit the claim. It will not automatically be re-processed.

Customer service representatives are available from 8:00 to 5:00 (Central) Monday - Friday to help you. You can reach them at 800-383-1623.